



PHARMACY ASSISTANT  
OF THE YEAR



## The Pharmacy Guild of Australia/Maxigesic Pharmacy Assistant of the Year Award 2022 Terms & Conditions

- These terms and conditions apply to all nominators and all entrants into the Pharmacy Guild of Australia/Maxigesic Pharmacy Assistant of the Year 2022 competition (the **Competition**).
- Information on how to enter and prize details form part of these conditions. Entry into this Competition is deemed acceptance of these terms and conditions of entry.
- The promoter is The Pharmacy Guild of Australia ABN 84 519 669 143 whose registered office is located at 132 Leichhardt Street, Spring Hill, QLD, 4000 (**PGA**).

### Overview of the Competition

This Competition is divided up into a **State competition** for each State and Territory, and a **National competition**

#### State Competition

- Eligible nominator **nominates** eligible entrant during the nomination period
- Eligible entrant **accepts** that nomination by submitting a response to the nomination, including completing the selection criteria questions
- Eligible entries will be shortlisted by an independent panel, and shortlisted candidates will be asked to participate in an online State Selection Interview (**State Finalists**)
- State Finalists will be judged by an independent panel during their State Selection Interview
- Winners from each State (**State Winners**) will be announced at the completion of the State Selection Interviews for that State

#### National Competition

- Each State Winner **competes** in the National competition – this will be conducted at the National Judging Workshop in Brisbane on Thursday 27 October 2022
- Entries will be **judged** by an independent panel at the National Judging Workshop

**The National Winner will be announced at the Pharmacy Assistant National Conference Dinner on Saturday 29 October 2022.**

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## Nominations

### Eligible Nominators

**Who can nominate a candidate?** Candidates for the State Competition can be nominated by:

- employers;
- colleagues;
- industry representatives;
- Guild representatives;
- customers;
- members of the General Public; and
- themselves.

### Eligible Entrants

**Who can be nominated?**

- This Competition is strictly limited to pharmacy assistants who:
  - are currently working in community pharmacy in Australia (and continue to work in this capacity up until the date of the Conference);
  - have a minimum of two years of community pharmacy experience at the time of their nomination;
  - are aged 18 years and over at the time of their nomination;
  - are not State Winners for any of the previous five years; and
  - are willing to participate in an online State Selection Interview.

### Nomination Period

**When can I nominate an Eligible Entrant?**

- Eligible Nominators who are:
  - **self-nominators** can nominate themselves (if they are an Eligible Entrant) between 1 March and 15 July 2022; and
  - **third party-nominators** can nominate Eligible Entrants between, 1 March and 1 July 2022 (**Nomination Period**).
- Nominations received outside of the Nomination Period will not be considered.
- There is no entry fee or purchase required in order to nominate an Eligible Entrant for, or for an Eligible Entrant to accept a nomination for, entry into the State Competition.

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## Nomination Process

### *How do I nominate an Eligible Entrant?*

- To nominate an Eligible Entrant, an Eligible Nominator must complete the relevant nomination form available online at [www.pharmacyassistants.com/paty](http://www.pharmacyassistants.com/paty)
- There is no limit to the number of Eligible Entrants that an Eligible Nominator can nominate.

### *Once an Eligible Entrant has been nominated: **accepting a nomination***

- Once PGA receives a nomination of an Eligible Entrant from an Eligible Nominator that conforms in all respects with these terms and conditions (each an **Eligible Entry**), PGA will notify the Eligible Entrant and their employer in writing of their nomination. Employers may also be asked to provide PGA with further information in relation to the Eligible Entrant. Notification to the Eligible Entrant will include a link to a response form (**Response Form**).
- All nominated Eligible Entrants must formally accept their nomination by completing and submitting a Response Form online by 15 July 2022. Any Response Forms received after this date will not be accepted, and the nomination of that Eligible Entrant for the State Competition will not be considered.

### *What happens next: **shortlisting***

- All Eligible Entrants for each State Award will be notified by 1 August 2022 whether they have been:
  - unsuccessful; or
  - shortlisted,

to compete in the online State Workshop for the relevant State Competition.

- Shortlisted Eligible Entrants (**State Finalists**) will be asked to participate in an online State Workshop
- State Finalists who participate in the online State Workshop will receive a framed certificate, which will be posted to them after their State Selection Interview

### *What is the **State award**?*

Each State Winner will be sent the following after the State Workshop:

- a framed certificate naming them as the State Winner; and
- a PATY branded badge naming them as the State Winner.
- Each State Winner will be invited to represent their State at the **National Judging Workshop**
- Subject to the relevant State Winner remaining employed in the community pharmacy industry up until and including the date of the relevant workshop, each State Winner will also receive an invitation to participate as a judge at their State Workshop the following year. Participation as a State judge is at the State Winner's own expense.

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## **How is the State Competition judged?**

- All Eligible Entrants will be judged by an independent panel of judges appointed by PGA, and one winner per State will be selected.
- Eligible Entrants will be judged according to the following criteria:
  - selection criteria response;
  - leadership qualities;
  - organisational skills;
  - attitude;
  - personal presentation; and
  - industry and product knowledge.
- The outcome of the Competition is final and binding. Only one State Winner will be selected from each State Workshop and no runners up will be awarded.

## **Notification and acceptance of the State Award**

- The winners of the State competition are announced at the completion of each State Workshop. The winner's name will be published on the PATY website (at [pharmacyassistants.com/paty](http://pharmacyassistants.com/paty)) social media (at [www.facebook.com/AustralianPharmacyAssistants](https://www.facebook.com/AustralianPharmacyAssistants)) and Award Media Partner (at <https://rpassistants.com.au/>)
- PGA will liaise with each winner (and will notify their employer) in relation to the process and requirements in relation to the National Competition.

## **National Competition**

### **Who competes in the National Competition?**

- Each State Winner competes in the National Judging Workshop in Brisbane on Thursday 27 October 2022.

### **How is the National Competition judged?**

- All State Winners will be judged by an independent panel of judges appointed by PGA, and one winner for the National award will be selected
- Final judging for the National Workshop will take place during the National Judging Workshop on Thursday 27 October 2022
- Eligible Entrants will be judged according to the following criteria:
  - PowerPoint presentation of selected topic (topics will be provided to each State Winner for selection);
  - written article submitted on selected topic (topics will be provided to each State Winner for selection);

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- selection criteria response;
- leadership qualities;
- organisational skills;
- attitude;
- personal presentation; and
- industry and product knowledge.

The outcome of the National Competition is final and binding.

### ***What is the National award?***

The winner of the National Competition will receive:

- \$5,000 cash;
- a PGA Training Package of their choice;
- If the National winner is still working in community pharmacy at the time of Australian Pharmacy Professional Conference 2023 (**APP 2023**), they will also receive an invitation to attend and present at APP2023, which includes:
  - return flights from their nearest capital city to either Brisbane or Coolangatta airports to use during APP2023;
  - three nights' accommodation on the Gold Coast during APP2023; and
  - one full APP2023 Conference registration cost including attendance at the welcome reception and street party;
- If the National Winner is still working in community pharmacy at the time of the Pharmacy Assistant National Conference 2023 (**PA2023**), they will also receive:
  - an invitation to participate as a judge at the 2023 National Workshop Day in a major Australian city; and
  - an invitation to attend and present at PA2023, including:
    - return flights from their nearest capital city to a major Australian city airport for PA2023
    - up to four nights' accommodation in a major Australian city to use during PA2023
    - one full PA2023 registration cost including attendance at the welcome reception and Gala dinner
- All travel will be arranged by PGA, in conjunction with the National Award recipient.
- The National Winner must enrol in the Training Package within 12 months of being named the National Winner. Total value of the Training Package must not exceed \$3,000
- The National Winner also has the opportunity to write 10 x monthly columns to be published by the Award media partner and/ or National Guild publications.
- The winner of the National Award will be announced via social media and pharmacy media following the National Judging Workshop

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## Privacy and intellectual Property

All Eligible Entrants and Eligible Nominees:

- consent to PGA using and disclosing their personal information for any purpose, including in connection with the Competition;
- consent to the use of his/her name and image in any material, including promotional material (**Material**) for any purpose, including in connection with the Competition, and without any compensation to the Eligible Entrant;
- agree that all right, title and interest (including intellectual property rights) in the Material will automatically vest in PGA on its creation;
- unconditionally and irrevocably consent to any act or omission that would otherwise infringe any of their moral rights in the Materials and agree to not institute, maintain or support any claim or proceeding for infringement of any such rights; and
- understand that PGA's privacy policy (see <https://www.guild.org.au/privacy-policy>) contains further information about how PGA uses, discloses and stores personal information. It also contains details about how you can access and seek correction of your personal information.

## General

- All Eligible Entrants must communicate with PGA in a timely manner in relation to all aspects of the Competition.
- The winner of the National Award may be required to attend promotional events (by mutual agreement with PGA).
- The winner of the National Award acts as a representative of PGA and approved sponsors. Any third party requests for (for example) representation or public appearances that relate to the subject matter of the National Competition must be approved by PGA in writing prior to the undertaking of that activity.
- No cash alternative to the State Award or the National Award (together, the **Awards**) are available. The Awards are not transferrable and are subject to availability. PGA reserves the right to substitute any Awards (or any part thereof) with another of similar value with notice.
- Eligible Entrants must not involve themselves in activities that bring The Pharmacy Assistant of the Year brand, PGA or any approved sponsors into disrepute.
- These terms and conditions contain the entire agreement between you and PGA about its subject matter. Any previous understanding, agreement, representation or warranty relating to that subject matter is replaced by this document and has no further effect.
- PGA reserves the right to cancel or amend this Competition and these terms and conditions without notice. PGA will notify entrants of any changes to this Competition as soon as possible after that change.
- All documents and correspondence in relation to this Competition will be deemed to be accepted at the time of receipt by PGA and not at the time of transmission. PGA is not responsible for lost, late or

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misdirected entries. PGA is not responsible for technical difficulties with the entry mechanism and does not warrant that the entry mechanism will be available at all times.

- PGA's decisions in respect of all matters to do with this Competition will be final.
- Incomplete, illegible and incorrect entries or entries containing offensive or defamatory comments, or which breach any law or infringe any third party rights, including intellectual property rights, are not eligible to win.
- Any Eligible Entrant who, in the opinion of PGA, tampers or interferes with the entry mechanism in any way, or who does not properly comply with the entry process, or acts in a manner inconsistent with the spirit of this Competition, will not be considered.
- PGA can disqualify entries for non-compliance with these terms and conditions.
- PGA accepts no responsibility for any tax liabilities that may arise from winning the Awards.
- To the extent permitted by law, PGA is not liable for any loss or damage whatsoever (including, but not limited to, direct or consequential loss) or personal injury suffered or sustained in connection with this Competition.

Feedback or complaints about this Competition should be emailed to [paty@qldguild.org.au](mailto:paty@qldguild.org.au).

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